



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucena, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

DIGITAL GATEWAY COMPUTER TRADING
Lucena, City

Sir/Madam,

The attached Purchase Order No. 2025-07-0557 are already approved so NOTICE is given DIGITAL GATEWAY COMPUTER TRADING for the purchase of other supplies and materials for multi media, network devices and improvement of data center requested by F. Pasumbal - MIS with PR No. 2025-05-1610. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DT
University President

JUL 09 2025

I acknowledge receipt of this Notice on : _____

Name of the Representative of the of the Bidder: DIGITAL GATEWAY COMPUTER TRADING

Authorized Signature: _____